

Dear _____,

Thank you so much for your consideration in joining the TRACKER consumer team.
A copy of our **Terms of Reference** is attached.

Here is a snippet of project information for you:

<https://thelimbic.com/respiratory/tracker-to-build-australias-first-national-lung-cancer-biobank/>

Here are the confirmed sites in each state:

State	Sites	State	Sites
QLD	Royal Brisbane and Women's Hospital	WA	Sir Charles Gairdner Hospital
NSW	St Vincent's Hospital	VIC	Royal Melbourne Hospital
NSW	Concord Repatriation General Hospital	VIC	Austin Health
NSW	Royal Prince Alfred Hospital	VIC	Northern Hospital
NSW	Chris O'Brien Lifehouse	SA	Royal Adelaide Hospital
NSW	Macquarie University Hospital		

Can you please answer the following questions, so that we know how to contact you (or your emergency contact should there be a need – i.e., you begin to feel unwell during a meeting or event or there have been several unsuccessful attempts to contact you):

Personal Details	
Full Name	
Postal Address	
Contact Number	
Email Address	
Emergency Contact: Name & Relationship to you	
Emergency Contact Number	

Can you please answer the following questions so we can learn more about you:

1. Which of the following applies to you?

- | | |
|--|---|
| ☐ I am a patient | ☐ I have been both patient and carer |
| ☐ I am a former patient | ☐ I am a friend or family/community member |
| ☐ I am a carer | |

2. Please provide a paragraph about yourself, including your hobbies, occupation/past occupation(s), your relationship to lung cancer.

Can you please answer the following questions about your background, so we can ensure you feel safe, supported and are treated in a sensitive way?

Background Details	
Do you identify with any priority populations or other similar groups? If so, please list.	
What is your ethnic background?	
Which countries have you lived in, and how long for?	
Which languages do you speak most frequently with your family and in your community?	
What is your highest level of schooling? In which countries did you complete your schooling (if any)?	
Are there any aspects of your background that we need to be considerate of as a group? <i>For example: gender/identity, disabilities, religious beliefs, financial constraints, social inequalities.</i>	

Can you please answer the following questions so we can learn more about your interest in contributing to the TRACKER project:

1. Are you currently involved with any other consumer committees? (If yes, which one/s?)

2. Do you work for any health or research institutions? (If yes, where?)

3. Why are you interested in being involved in this project? (Aim for an answer of between 1 to 3 sentences)

4. What do you feel you'll bring to this project? *(Aim for an answer of between 1 to 2 paragraphs)*

5. Would you be available to attend a one-hour monthly meeting during lunch time working hours?

6. Do you provide permission for us to tag you in TRACKER-related social media posts? (If yes, please provide your social media account names/handles ie. Facebook, Instagram, X, LinkedIn)

7. Is there anything else you would like us to know? *(You may like to include information that we might need to be considerate of, or keep confidential – for example: sensitives around certain topics, statistics, dates or religious/cultural beliefs)*

8. Do you have any questions you would like to ask us?